

Institutional Audit Checklist #2: Present Staff Demographics

Ethnicity of Staff in Institution	# of Administrators (Managers, Supervisors)	# of Physicians (MDs, DOs)	# of Nurses (RNs, NPs, PAs, Techs, etc.)	# of Clerical Staff	# of Misc. Staff (Housecleaning, Food, Maintenance)	Total # of all Staff Members	2000 or Most Recent Patient Demographics*
	Number/Percent	Number/Percent	Number/Percent	Number/Percent	Number/Percent	Number/Percent	Number/Percent
Total White (Non-Hispanic) *List ancestry of most recent immigrants below (i.e. Polish, Bosnian, Russian)							
Total Hispanic *List ancestry below (i.e. Mexican, Haitian, Cuban)							
Black (Non-Hispanic)							
American Indian							
Total Asian/Pacific Islander *List ancestry below (i.e. Chinese, Japanese, Hmong)							
Asian Indian							
Muslim (i.e. Middle Eastern, Pakistani, Others)							
Total of all ethnicities							

*This information is found in Institutional Audit Checklist #1. Either use the 2000 or most recent Patient Demographics or, if these are unavailable, use the 2000 U.S. Census figures for the area served. This column is present to help you compare Checklists #1 and #2.